



**Lafayette County Land Records Department**  
USDA Service Center  
1900 Ervin Johnson Drive  
Darlington, WI 53530-9271

\* These minutes are subject to the approval of the Land Information Council on 8/20/2015 \*

MINUTES  
MEETING OF THE LAND INFORMATION COUNCIL  
LAFAYETTE COUNTY COURTHOUSE, ROOM 202  
Thursday, May 27, 2015 at 3:30 p.m.

The meeting of the Land Information Council was called to order at 3:35 p.m. by Terry Loeffelholz. Others present were: Aulik, Boll, Burgess, Burk, Garthwaite, Ritchie, and Taylor  
Absent: J. Wiegel, Jean, Maurer

Loeffelholz stated that the agenda was posted in the USDA Service Center, by the County Clerk's Office, the Darlington Municipal Building, on the Lafayette County Webpage; and was sent to the press.

Motion was made by Taylor and second by Garthwaite to approve the agenda as printed. Motion carried.

Motion by Aulik and second by Garthwaite to approve the minutes of the previous meeting as printed. Motion carried.

**Discussion/Update on Getting Tax Lister to ESRI:** Got the software from the last meeting.

**Review bid proposal for converting to ESRI:** Ritchie & Aulik received 5 proposals, and chose 3 companies that did presentations. They handed out a sheet with options and recommendations and showing the pros and cons for each. (See attached sheet.) Boll asked if the "Free Support" is during conversion, or forever. Aulik stated it would be while they Host the information. Boll also asked about Panda consulting and the second firm. Aulik gave the explanation. She also spoke about the addition, and said "we" refers to Aulik and Ritchie.

-Burk gave approval to ProWest & Associates.

-3 months for Data up on Net.

-Garthwaite asked about the contract being annual, or hourly at first. Ritchie stated that Jason would have to spend a day with them when they first get here.

Motion by Boll and second by Garthwaite to contract with ProWest & Associates as the vendor. Motion carried.

Motion by Boll to budget \$3,466 for training, second by Taylor. Motion carried.

**County Retained Fees and Grant Report – Ritchie:** Ritchie stated that she is filling out for the 2014 grant. Ritchie and Taylor had discussion regarding Journal Vouchers.

Taylor recommended getting a Finance meeting sooner. Aulik & Ritchie gave the explanation.

**Public Comment:** None

**Future agenda items:** None

The next meeting of the Land Information Council will be at the Call of the Chair.

Motion by Boll and second by Taylor to adjourn the meeting at 4:15 p.m. Motion carried.

Recorded By

Terry Loeffelholz  
For  
LIC Secretary

#### APPROVAL OF MEETING MINUTES

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